

7-01-24

**POLE MOUNTED CADD PRIZM ADMINISTRATION PROCEDURE**  
**(VIAL MATE IN CONTINUOUS MODE)**

**SUPPLIES:**

- Vial Mate bag of medication
- **CADD remote reservoir tubing with in-line filter (change DAILY unless otherwise instructed)**
- IV Pole
- CADD Prizm pole clamp
- Sodium chloride syringe X 2
- Heparin syringe X 1
- alcohol wipes
- AC adapter
- 9 volt battery (if due to be changed)
- coin

**PROCEDURE:**

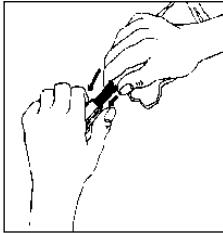
1. Gather equipment. Clean work area. Wash hands.
2. Prepare (1) sodium chloride flush as instructed by your nurse.
3. Prepare Vial Mate as follows:



To mix, hold the white vial gripper firmly in one hand and the blue port adaptor in the other hand. Twist slightly to line up the ribs of the blue port adaptor and white vial gripper.

7-01-24

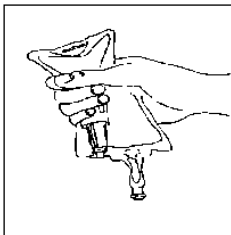
**POLE MOUNTED CADD PRIZM ADMINISTRATION PROCEDURE (VIAL MATE IN CONTINUOUS MODE)**



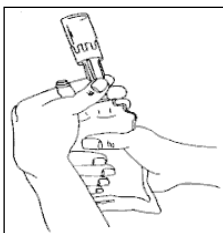
Push the blue port adaptor fully into the white gripper.



Hold bag over vial. Gently squeeze the solution until the vial is about half full.



Fold vial up to rest against IV solution bag. While holding vial and bag together, shake to mix drug into solution.



Hold bag below the vial. Gently squeeze bag to force air bubble into the vial. Release IV solution bag to drain solution from the vial. Repeat until vial is empty. Make sure drug is completely mixed and the vial is empty.



7-01-24

**POLE MOUNTED CADD PRIZM ADMINISTRATION PROCEDURE (VIAL MATE IN CONTINUOUS MODE)**

4. Remove CADD remote reservoir tubing with in-line filter from package. Remove the blue clip from the top of the cassette by pulling up on the blue clip. Removing blue clip causes flow stop to close, preventing unintended gravity flow.
5. Remove protective tab from entry port of medication bag.
6. Remove the cover from the spike on tubing and insert spike into medication bag using a pushing twisting motion. **DO NOT TOUCH SPIKE.**
7. Insert the battery into the CADD PRIZM pump. The display will say “power up successful” and then immediately go to “stopped” screen.
8. Attach new tubing/cassette using a coin to lock it onto CADD pump as instructed by your nurse. **RESERVOIR LATCHED** message should display. Gently twist and pull on cassette to be sure that it is properly attached.
9. Attach CADD Prizm pump to pole clamp on IV pole.
10. Press “**NEXT**” key. Check the pump screen; if **RESET RESERVIOR TO \_\_\_\_? ML** appears, press “**Y**” or the “up arrow” on keypad.
11. To reset the reservoir volume without changing the cassette/tubing:
  - Make sure the pump is stopped
  - Press “**NEXT**” to display the reservoir volume screen.
  - Press “**ENTER**”
  - If message on the screen reads **RESET RESERVIOR TO \_\_\_\_? ML**, press “**Y**” or the “up arrow” on keypad.
12. Open clamp on tubing.
13. When **PRIME TUBING?** Appears on the pump screen, open the clamp on the tubing and press the “**Y**” or the “up arrow” on keypad. Follow the priming instructions that will appear on the pump screen. Continue to prime until all of the air is removed from the tubing by inverting the filter to fill completely.

**If you are administering a partial dose, reset the reservoir volume at this time by following step # 11.**

**NOTE: The prompt about priming should not display on the pump screen if you are simply resetting the reservoir volume without changing the cassette/tubing.**



**7-01-24**

14. Clean the injection cap on the end of your catheter with an alcohol wipe. Rub vigorously for 30 seconds and let air dry for 60 seconds.
15. Flush your catheter with sodium chloride as instructed by your nurse.
16. Clean the injection cap on the end of your catheter with a new alcohol wipe. Rub vigorously for 30 seconds and let dry for 60 seconds.
17. Attach the CADD tubing to the end of your injection cap.
18. When **START THE PUMP?** displays on the pump screen, press “Y” or the “arrow up” on keypad. This will start the infusion. The pump will display that it is running.

**NOTE: After a short time, the display turns itself off to save power. To reactivate display screen, press any button on the keypad.**

**AT COMPLETION OF INFUSION:**

1. When infusion is completed, the display will read “Reservoir Volume Zero. Press next to continue.” Once “next” is pressed, the beeping will stop and display screen will read “STOPPED.”
2. Close the clamp on tubing.
3. Disconnect the tubing from your injection cap and cover the end of tubing with sterile LIGHT blue protective cap (if another dose will be administered the same day).

**NOTE: The tubing is to be changed DAILY. Reuse the same tubing when administering more than one infusion per day.**

3. Clean the injection cap on the end of catheter with an alcohol wipe. Rub vigorously for 30 seconds and let air dry for 60 seconds.  
Flush catheter with sodium chloride as instructed by your nurse.
5. Clean the injection cap on the end of catheter again with a new alcohol wipe. Rub vigorously for 30 Seconds and let air dry for 60 seconds. Flush catheter with Heparin as instructed by your nurse.
6. Use a coin to unlock tubing/set from pump.



7-01-24

**SASH FLUSH PROCEDURE:**

- S** Sodium Chloride \_\_\_ ml
- A** Administer medication as instructed by your nurse
- S** Sodium Chloride \_\_\_ ml
- H** Heparin \_\_\_ ml (if required)

Update 8/2015, 11/2016